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## MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS of BBR Schools, Inc.

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February 10, 2022

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### Location

Virtual Meeting via Microsoft Teams

Board members present: Craig Barrett, Kia Bickham (joined during Management Report), Donald Carson, Jason Hughes, Monique Scott-Spauling, Liz Smith, and Kurt Scott (ex-officio nonvoting member)

Board members absent: Patrick Martin

Staff contributing to the meeting: DeAnna Rowe, Executive Director BBR; From BASIS.ed – Carolyn McGarvey, Julie Kearney, John Hillis, Susan Adams, Shannon Chavez, Aaron Kindel, Rosalind Thompson and Roberto Ramirez.

1. Call to order – The meeting was called to order by Craig Barrett at 3:04pm CT. A quorum was confirmed
2. The agenda was adopted as presented.
  - a. Motion: Liz Smith
  - b. Second: Donald Carson
  - c. Motion passed unanimously
3. The Board approved the minutes of the December 1, 2021 meeting as presented.
  - a. Motion: Liz Smith
  - b. Second: Donald Carson
  - c. Motion passed unanimously
4. After an update on the changes included, the Board approved Resolution BBR22-09 to adopt the revised Safe Return to In-Person Instruction and Continuity of Services Plan for FY 2022 to include an updated COVID-19 Mitigation Plan.
  - a. Motion: Liz Smith
  - b. Second: Jason Hughes
  - c. Motion passed unanimously
5. Members of the BASIS.ed team reviewed the Management Report with the Board. The presentation included: Academic Update that included reports from Roberto and Rosalind about preliminary mid-year assessment results and opportunities available for additional support; Current and proposed marketing efforts along with current and projected enrollment and the efforts made to invite faith based leaders to an open house; Staffing openings now and projections for next year along with details of recruiting efforts; Operations updates including current COVID status and preliminary

research on bussing options from Mid City to Materra; Annual Teacher Fund update and including upcoming events; Compliance updates including an announcement that the Mid City Campus is officially a Title I school; and an update on the development of the Materra expansion. During the discussion of ATF, the Board approved Resolution BBR22-R10 approving an additional \$50,000 of unrestricted net assets be allocated for Mid City ATF distributions for year one operations and another \$50,000 of unrestricted net assets be set aside for a matching grant for the current fundraising efforts at Mid City for year two operations.

- a. Motion: Monique Scott-Spaulding
  - b. Second: Liz Smith
  - c. Motion passed unanimously
6. Susan Adams provided a review FY22 Q2 Budget Report. Increases to the marketing budget are dependent upon approval of Craig Barrett and DeAnna Rowe after reviewing a more detailed plan for expenditures.
  7. DeAnna Rowe updated the Board on the MFP Task Force's recommendation to increase Level 4 allocations in the MFP formula to include a \$1500 increase to teacher salaries and the continued monitoring of the proposal and its impact to operations.
  8. The Board voted to go into executive session for the purposes of receiving confidential information related to contract negotiations.
  9. The meeting adjourned at 5:00pm CT.
    - a. Motion: Kia Bickham
    - b. Second: Liz Smith
    - c. Motion passed unanimously

Minutes taken by DeAnna Rowe

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Liz Smith  
Secretary of the Board  
BBR Schools, Inc.